



The South Indian Association's

Tel. : 0251 2449891 / 92

# The S.I.A. College of Higher Education

Accredited B<sup>+</sup> by NAAC  
(Affiliated to University of Mumbai)

P-88, MIDC Residential Area, Dombivli Gymkhana Road, Near Balaji Mandir, Dombivli (East), 421 203.

Email : office@thesiacollege.com Website : www.thesiacollege.com

Ref. No : \_\_\_\_\_

Date : \_\_\_\_\_

## Grievance redressal policy

A committee has been constituted to look into the complaints lodged by the students and ensure strife free atmosphere in the college through promoting cordial relationship among student-student relationship and student-teacher relationship.

### Objectives

- To encourage students to express their grievances freely and frankly without any fear of being victimized
- To deal with the common problems at the college level, both academic and administrative
- To strive hard to create healthy atmosphere for the smooth functioning of the institution
- To support and create affectionate environment for establishing sound learning and teaching atmosphere

### Procedure and functions

- Suggestion boxes are kept at various places in the college premises. In case of any complaints, the students can drop the same in the box and they will be addressed by the committee in a stipulated period of time.
- The committee will review all the complaints and scrutinize properly and meticulously.
- The cell will formally review the case and will create statistical report about the number of the cases received.
- The same will be reported to the competent authority to take prompt decision.



*P. Narayana*  
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The S.I.A. College of Higher Education  
DOMBIVLI (E)